



B-WET Program



Applicant Checklist

The following specifications may serve as a checklist for the applicant agency. Assemble the grant application in the following order:

- _____ SF-424 (Cover sheet)
- _____ SF-424A (Budget form)
- _____ Federally Negotiated Indirect Cost Rate Agreement (if applicable)
- _____ SF-424B
- _____ CD-511
- _____ CD-346 (if applicable)
- _____ SF-LLL (if applicable)
- _____ Project Summary
- _____ Proposal (Accomplishments to date (if applicable); Project description; Need for government financial assistance; Benefits or results expected; Project evaluation)
- _____ Budget Narrative
- _____ Letters of Support from Partners
- _____ Appendices (curriculum, resumes, and/or letters of endorsement)

Applicants should submit one signed original and two copies of the full application package. Submission of eight additional hard copies is strongly encouraged to expedite the review process, but it is not required. Proposal format must be in at least a 10-point font, double-spaced, unbound, and one-sided. Copies can be double-sided.

For examples of a proposal, the required Federal forms, or a budget narrative, please visit the B-WET website at: <http://sanctuaries.noaa.gov/BWET>.